

Bullers Wood School

Admissions Policy for entry in 2016 – 2017



Quod Potes Tenta
Strive to your Utmost

Policy created by: Headteacher	Date of Adoption: December 2014	Date to be Reviewed: October 2015	To be reviewed by: Governing Body
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Bullers Wood School

Admissions Policy for Entry – September 2016-2017

In accordance with the School Standards and Framework Act 1998, the Governors of Bullers Wood School are required to consult annually on their proposed admission arrangements. The Governors propose that the admission arrangements for entry to Bullers Wood School for the academic year 2016-2017 are as follows:

The closing date for applications to Year 7 for September will be in line with Bromley guidelines. Applications must be made on the Common Application Form which is available to Bromley residents from the local authority or Bromley Primary schools. Places will be offered in line with the coordinated admissions scheme.

Year 7

The approved admissions number is 220.

The published admissions number is inclusive of students with a statement of special educational needs or EHC (Education Health Plan) that are admitted to the School pursuant to the School being named in part 4 of their statement.

If the year group is oversubscribed places will be given (in the numbered order of the criteria) to students as follows:

1. Looked After Children (Children in Public Care) and Previously Looked After Children

A 'looked after child' is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989) at the time of making an application to a school. This includes children who were adopted under the Adoption Act 1976 (see section 12 adoption orders) and children who were adopted under the Adoption and Children's Act 2002 (see section 46 adoption orders).

'looked after child' definition:

- a) A looked after child is a child who is (a) in the care of a local authority, or being provided with accommodation by a local authority in the exercise of their social services functions. These children must still be "looked after" when the child starts school unless (b) applies.
- b) or a child who was previously looked after by an English or Welsh local Authority, and immediately after being looked after became subject to an adoption, residence, or special guardianship order. This includes children who were adopted under the Adoption Act 1976 (see section 12 adoption orders) and children who were adopted under the Adoption and Children's Act 2002.

2. Sibling

Sibling refers to sister or brother, half sister or brother, adopted sister or brother, step sister or brother, or the child of the parent/carer's partner, and in every case, the child should be living in the same family unit at the same address. The elder sibling must still be on roll at the School when the younger child starts School.

Sibling applications will only be accepted for siblings of students in Years 7 to 10; siblings of students in Year 11 whose parents have confirmed their commitment to the student continuing into Year 12 (written confirmation will be required) and siblings of Year 12 students who are attending a 2 year course.

3. Staff Children

Staff Children are the children of all staff employed directly by the School for two or more years at the time at which the application for admission to the School is made, or a member of staff is recruited to fill a vacant post for which, in the judgement of the Headteacher, there is a demonstrable skill shortage.

4. Proximity

Distance will be measured (in a straight line) from the front door of the child's home address (including flats) to the main entrance of the school building, using the Local Authority's computerised measuring system that identifies the unique national grid reference (Easting and Northing) for the property. Those living closer to the school receiving the higher priority. The furthest distance reached is checked to confirm it is unique. Where the next applicant measures the same the system will go to further decimal places within a measurement to qualify who is nearer. Where applications are received from flats that have the same "easting and northing" measurements, places will be allocated by door number; the lower the number the higher the priority. Permanent address does not include short term rental or lease of a year or less." Documentary proof will be required."

"Child's home" being where the child normally resides as their only or principal residence. Addresses involved in child minding (professional or relatives) are excluded.

Application procedures and timetables for Year 7 entry are as agreed locally. A waiting list will be maintained in order of the over subscription criteria. Any applicant not offered a place will be placed on the waiting list and will have the statutory right of appeal. Those wishing to appeal should contact The Clerk to the Governors at the School.

Children with a Statement of Special Educational Needs

Children with a full Statement of Special Educational Needs or EHC (Education Health Plan) are dealt with under a separate process by the Local Authority Special Educational Needs Team. The policy provides for applications to be considered before the main allocation process begins.

In Year Admissions

Whenever an application is received for a student to join a year group at a time other than when joining Year 7, the school will, in the event of over subscription, consider each case in the light of genuine need. Any student not offered a place will be placed on the waiting list. Parents have a statutory right of appeal.

Children directed via Fair Access Protocol will take precedence over any child already on the School waiting list and this includes admitting children over the published admissions number.

Under *Late Applications* an application must not be refused and the place on the waiting list must be in line with the School's published criteria and not according to other reasons.

The same statutory reasons for refusing admission apply outside the normal admissions round as with applications made during the normal admissions round. The list is not exhaustive. Admission Authorities must not refuse to admit a child solely because they have applied later than other applicants.

Year 12

The School will make available sufficient places for all Year 11 students meeting the admissions criteria, i.e. the minimum entry qualifications for each course. In addition, there will be a minimum of 10 places available for external applicants who meet the same criteria. Students not allocated a place will have the statutory right of appeal.

Late Applications

Late applications may be made to the Local Authority and will be maintained in order of the over subscription criteria. Any student not offered a place will be placed on a waiting list and will have the statutory right of appeal.

Appeals

Appeals against the decision are heard by impartial panels in line with the DfE Code of Practice.