

# Bullers Wood School

## Provider Access Policy



*Quod Potes Tenta*  
*Strive to your Utmost*

<b>Policy created by:</b> Headteacher	<b>Date of Adoption:</b> December 2017	<b>Date to be Reviewed:</b> December 2020	<b>To be reviewed by</b> Standards & Performance Committee
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## Provider Access Policy

### Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

### Student entitlement

Students in years 8-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

### Management of provider access requests

#### Procedure

A provider wishing to request access should contact *Karen Lubbock, Co-ordinator of Careers*

Telephone: 0208 467 2280 Email: klubbock@bullerswood.bromley.sch.uk

#### Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents:

	Autumn Term	Spring Term	Summer Term
<b>Year 8</b>	Assemblies Student VLE Announcements	Steps PD Sessions – assembly and tutor group opportunities Student VLE Announcements	Assembly and tutor group opportunities Student VLE Announcements
<b>Year 9</b>	Assemblies – Presentations Steps PD Sessions Student VLE Announcements	Assemblies - KS4 options event Student VLE Announcements	Enterprise Week – Careers Talks & Workshops Student VLE Announcements
<b>Year 10</b>	Steps PD Sessions –CV preparation sessions & Research Student VLE Announcements	Assemblies – After School Career Talks Student VLE Announcements	Work Experience – assembly and tutor group opportunities Student VLE Announcements
<b>Year 11</b>	Steps PD Sessions – assembly on opportunities post 16 Apprenticeships Assembly Pathways Talks Student VLE Announcements	Post 16 evening Assembly and tutor group opportunities After School Career Talks Student VLE Announcements	Student VLE Announcements
<b>Year 12</b>	Post 18 assembly – Apprenticeships Workshop WRL External Visits Unifrog introduction	Higher Education & Careers Evening Small group sessions: future education, training and employment options	Small group sessions: future education, training and employment options Personal statement workshops

	<b>Autumn Term</b>	<b>Spring Term</b>	<b>Summer Term</b>
	Launch of the National Citizenship Scheme Wex (Btec)	UCAS convention London Oxbridge/medicine preparation Wex (Btec) Kier careers support and Wex	University visit (Kent/Brighton) Oxbridge/medicine interview training Wex (Btec)
<b>Year 13</b>	Workshops – HE and higher apprenticeship applications University Finance talk Wex (Btec) Oxbridge/medicine interview training	Next Steps Conference Wex (Btec) Kier careers support and Wex Apprenticeship applications begin	

Please speak to our named Careers Co-ordinator to identify the most suitable opportunity for you.

### **Premises and facilities**

The school will make the main hall, classrooms or meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Co-ordinator or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Library, which is managed by the Careers Co-ordinator. The Careers Resource Library is available to all students at lunch and break times.