



Bullers Wood School

St. Nicolas Lane, Logs Hill, Chislehurst, Kent, BR7 5LJ

Headteacher Mr. B. Greene BA NPQH

020 8467 2280

020 8295 1425

office@bullerswood.bromley.sch.uk

www.bwsgirls.org

8th March 2018

Dear Parent/Carer

PROPOSED SCIENCE VISIT TO GENEVA ON THURSDAY, 4th OCTOBER TO SATURDAY, 6th OCTOBER 2018

We are thrilled to be proposing a school tour to Geneva for selected Year 11 and 13 students, to enhance their learning experiences within school.

How students will be selected:

- Year 13 students will take priority for places on the trip; however, we will consider the attendance and effort of the student in question during AS Physics to determine whether or not to grant a place.
- Year 11 triple Science students (current Year 10) who have worked hard this year and show a keen interest will be considered as well. Depending on the number of places and the level of interest, students may be asked to submit a short statement explaining why they would like to be considered for a place.

Please note, however, the school reserves the right to refuse any student a place and to cancel the place of any student whose behaviour prior to the trip shows her/him to be irresponsible, unreliable or disobedient or whose attendance record is not acceptable.

The Tour Facts:

Depart School: Thursday, 4th October 2018 early morning (Flight TBC).

Return to School: Saturday, 6th October, 2018 (Flight TBC).

Destination: Geneva, Switzerland.

Mode of Transport: Coach to and from airport, plane, public transport in Geneva.

Purpose of the tour: To visit CERN, the Centre for Plasma Physics and other institutions in Geneva.

Tour cost per Student: £395

What is included in that cost: Flights, coach to the airport, half board accommodation (breakfast and dinner at the hostel), an activity on the second evening, a trip to a chocolate factory, entry to attractions that are in our itinerary, including the Red Cross Museum and the UN.

Not included: Food for transport on the way to Geneva, lunches, spending money.

Payment Schedule: Deposit of £100 to be paid by no later than **19th March 2018**.

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Second instalment £150 to be received by no later than **Monday, 16th April 2018**.

Balance of £145 to be received no later than **Friday, 8th June 2018**.

Recommended “spending” money: £30- £45 (in Swiss Francs) to cover three lunches, plus a bit extra for spending.

If you would like your daughter/son to be considered for a place on this trip, please return the attached Consent Form to Mrs Caple in B6 by **Monday, 19th March 2018** enclosing your cheque made payable to Bullers Wood School for £100. Cheques should be marked on the back with your daughter/son’s name, form and “CERN 2018”.

Further instalments are payable as described above. Once your daughter/son has been accepted on the trip instalments may be paid via <https://portal.squidcard.com/LoginPortal/> using your usual user name and password. There will be a box to select for Trips and Visits and then the relevant instalment for “Science Visit to CERN 2018” trip. If you experience any difficulties with your on-line payment, please contact Ms Caple at ccaple@bullerswood.bromley.sch.uk.

Strict adherence to the above payment dates by parent/carers is essential to enable the school to meet suppliers’ terms and conditions. **If your daughter/son is accepted on the trip, please make a note of these dates in your diary and on calendars to ensure that payment deadlines are met as you will not receive reminders.** If you are unable to meet the deadline for either payment, please contact Mrs Caple as soon as possible. Failure to meet payment deadlines may compromise your daughter/son’s place on the trip.

This letter should be read in conjunction with the information sheet attached which **should be retained by parent/carers** for reference. Please take care to diarise the stated deadlines which will be strictly enforced.

PLEASE NOTE: Your daughter/son will need to have her/his own valid passport, a black and white copy of which must be provided with the Consent Form attached. If your daughter/son’s passport is not valid for the date of the trip, please provide a copy of their birth certificate. If the Parental/Carer Consent Form and passport details photocopy or birth certificate is not received or the deposit is not paid by the stated deadline, a place on the trip will not be considered.

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Your daughter/son will also need a valid European Health Insurance Card (EHIC). An EHIC can be obtained or expired EHICs can be renewed *free of charge* via the official website: www.dh.gov.uk/travellers or call 0300 330 1350. Beware of websites asking for payment.

I am confident that the arrangements we have made will give the students a great experience. I would be very pleased if you would like your daughter/son to take part and I look forward to hearing from you. Your daughter/son will be advised in due course as to the success of your application.

Yours sincerely

Mr C Akman
Head of Physics

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REPLY SLIP

BULLERS WOOD SCHOOL

(To be returned to Mrs Caple in B6, Bullers Wood House by Monday, 19th March 2018 or post in the Trips and Visits box opposite B7)

PROPOSED SCIENCE VISIT TO GENEVA ON THURSDAY, 4th OCTOBER TO SATURDAY, 6th OCTOBER 2018

Daughter/son's Name: _____ Form: _____
(BLOCK CAPITALS)

Parent's daytime telephone number in event of query: _____

I give permission for my daughter/son to participate in the above visit and enclose:

- A black and white photocopy of my daughter/son's VALID passport (**ESSENTIAL**). (If your daughter/son's passport is not valid for the date of the trip, please provide a copy of their birth certificate and take steps to obtain/renew passport by July 2018)
- A copy of my daughter/son's EHIC valid for the trip/*My daughter/son does not have a valid EHIC and I will take steps to obtain one and supply a copy as soon as possible*
***delete where applicable**
- I undertake to pay the non-refundable deposit and instalments on-line by the stated payment dates and understand that failure to do so will compromise my daughter/son's place on the trip.
- I will advise the school via office@bullerswood.bromley.sch.uk of any changes in my daughter/son's medical condition between now and the date of the trip, of if I have any other concerns regarding her/his ability to participate. I will advise the school if there are any changes to my emergency contact details.
- I give permission for my daughter/son to participate in the above visit and to undertake any first aid or medical treatment that may be required.
- I accept the terms outlined in the 'Parental Responsibility' document which I have retained for reference.
- I enclose a signed copy of the Code of Conduct for students.

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PLEASE NOTE CAREFULLY

Payment signifies the commitment by the payer to membership of the party and therefore the cost of the visit is **non-refundable** except in the case of serious illness, or any other unresolved medical reason, when a doctor's certificate will be required. Payments are used to secure firm bookings with the Company whose services are engaged for the visit. Please note you are entering into a contract with the Event Company, travel or Airline Company, not the school. Please ensure all payments are made on-line as described by the due dates.

Please note that the school reserves the right to cancel the place of any student whose behaviour prior to the trip shows her/him to be irresponsible, unreliable or disobedient, or whose attendance record is unacceptable. Indeed, a student may be withdrawn from the trip if attendance or behaviour deteriorates after the offer of a place on the trip is made. Parents/Carers are advised that this will incur a loss of deposit and a £50.00 administration charge. Additional costs may be incurred if students have to be withdrawn either by parents or members of staff at a later date.

If a student's conduct on the trip would have led to a fixed term exclusion from school, parents are expected to collect their daughter/son from the trip destination. Parents would be liable for all associated costs relating to the collection of the child.

Signe: _____ Date: _____
Parent/Carer

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