



Bullers Wood School

St. Nicolas Lane, Logs Hill, Chislehurst, Kent, BR7 5LJ

Headteacher Mr. B. Greene BA NPQH

office@bwsgirls.org

020 8467 2280

www.bwsgirls.org

19th March 2019

Dear Parent/Carer

PROPOSED SCIENCE VISIT TO GENEVA ON THURSDAY, 26TH SEPTEMBER TO SATURDAY, 28TH SEPTEMBER 2019

We are thrilled to be proposing a school tour to Geneva for selected Year 11 and 13 students, to enhance their learning experiences within school.

How students will be selected:

- Year 13 students will take priority for places on the trip; however, we will consider the attendance and effort of the student in question during AS Physics to determine whether or not to grant a place.
- Year 11 triple Science students (current Year 10) who have worked hard this year and show a keen interest will be considered as well. Depending on the number of places and the level of interest, students may be asked to submit a short statement explaining why they would like to be considered for a place.

Please note, however, the school reserves the right to refuse any student a place and to cancel the place of any student whose behaviour prior to the trip shows her/him to be irresponsible, unreliable or disobedient or whose attendance record is not acceptable.

The Tour Facts:

Depart School: Thursday, 26th September 2019 early morning (Flight TBC).

Return to School: Saturday, 28th September 2019 (Flight TBC).

Destination: Geneva, Switzerland.

Mode of Transport: Coach to and from airport, plane, public transport in Geneva.

Purpose of the tour: To visit CERN, and other institutions in Geneva.

Tour cost per Student: £376

What is included in that cost: Flights, coach to the airport, half board accommodation (breakfast and dinner at the hostel), an activity on the second evening, entry to attractions that are in our itinerary, including the Red Cross Museum and the UN. The itinerary is subject to change.

Not included: Food for transport on the way to Geneva, lunches, spending money.

Payment Schedule: Deposit of £100 **CASH** to be paid by no later than **Monday, 25th March 2019**. This is a very strict deadline. If you do not pay the deposit by date your daughter/son will not be considered. We appreciate this is a quick turnaround and thank you for your cooperation.

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Further instalments to be paid via School Gateway:

Second instalment £150 to be received by no later than **Monday, 22nd April 2019**.

Balance of £126 to be received no later than **Monday, 27th May 2019**

Recommended “spending” money: £30- £45 (in Swiss Francs) to cover three lunches, plus a bit extra for spending.

If you would like your daughter/son to be considered for a place on this trip, please return the attached Consent Form to Mrs Caple in B6 by **Monday, 25th March 2019** enclosing your CASH deposit for £100.

Strict adherence to the above payment dates by parent/carers is essential to enable the school to meet suppliers’ terms and conditions. **If your daughter/son is accepted on the trip, please make a note of these dates in your diary and on calendars to ensure that payment deadlines are met as you will not receive reminders.** If you are unable to meet the deadline for either payment, please contact Mrs Caple at soon as possible. Failure to meet payment deadlines may compromise your daughter/son’s place on the trip.

This letter should be read in conjunction with the information sheet attached which **should be retained by parent/carers** for reference. Please take care to diarise the stated deadlines which will be strictly enforced.

PLEASE NOTE: Your daughter/son will need to have her/his own valid passport, please email a copy to Mrs Caple – ccaple@bwsgirls.org. Please note, due to Brexit, your daughter/son will *probably* need to have at least six months’ remaining on her/his passport upon the date of return.

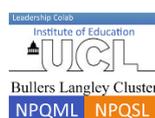
Your daughter/son will also need a valid European Health Insurance Card (EHIC) – if these are still valid after 29th March 2019. An EHIC can be obtained or expired EHICs can be renewed *free of charge* via the official website: www.dh.gov.uk/travellers or call 0300 330 1350. Beware of websites asking for payment.

I am confident that the arrangements we have made will give the students a great experience

Yours sincerely

Mr C Akman
Head of Physics

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REPLY SLIP

BULLERS WOOD SCHOOL

(To be returned to Mrs Caple in B6, Bullers Wood House by Monday, 25th March 2019)

PROPOSED SCIENCE VISIT TO GENEVA ON THURSDAY, 26TH SEPTEMBER TO SATURDAY, 28TH SEPTEMBER 2019

Daughter/son's Name: _____ Form: _____
(BLOCK CAPITALS)

Parent's daytime telephone number in event of query:

I give permission for my daughter/son to participate in the above visit and enclose:

- A black and white photocopy of my daughter/son's VALID passport (**ESSENTIAL**) or email ccaple@bwsgirls.org
- A copy of my daughter/son's EHIC valid for the trip/*My daughter/son does not have a valid EHIC and I will take steps to obtain one and supply a copy as soon as possible*
***delete where applicable**
- I enclose the non-refundable deposit and will pay the instalments on-line by the stated payment dates and understand that failure to do so will compromise my daughter/son's place on the trip.
- I will advise the school via office@bwsgirls.org of any changes in my daughter/son's medical condition between now and the date of the trip, of if I have any other concerns regarding her/his ability to participate. I will advise the school if there are any changes to my emergency contact details.
- I give permission for my daughter/son to participate in the above visit and to undertake any first aid or medical treatment that may be required.
- I accept the terms outlined in the 'Parental Responsibility' document which I have retained for reference.
- I enclose a signed copy of the Code of Conduct for students.

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PLEASE NOTE CAREFULLY

Payment signifies the commitment by the payer to membership of the party and therefore the cost of the visit is **non-refundable** except in the case of serious illness, or any other unresolved medical reason, when a doctor's certificate will be required. Payments are used to secure firm bookings with the Company whose services are engaged for the visit. Please note you are entering into a contract with the Event Company, travel or Airline Company, not the school. Please ensure all payments are made on-line as described by the due dates.

Please note that the school reserves the right to cancel the place of any student whose behaviour prior to the trip shows her/him to be irresponsible, unreliable or disobedient, or whose attendance record is unacceptable. Indeed, a student may be withdrawn from the trip if attendance or behaviour deteriorates after the offer of a place on the trip is made. Parents/Carers are advised that this will incur a loss of deposit and a £50.00 administration charge. Additional costs may be incurred if students have to be withdrawn either by parents or members of staff at a later date.

If a student's conduct on the trip would have led to a fixed term exclusion from school, parents are expected to collect their daughter/son from the trip destination. Parents would be liable for all associated costs relating to the collection of their child.

Signe: _____ Date: _____
Parent/Carer

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