



5th September 2019

Dear Parents/Carers,

**YEAR 12 'BIOLOGY IN ACTION' AT THE EMMANUEL CENTRE, LONDON,
FRIDAY, 8TH NOVEMBER 2019**

A visit has been arranged for Year 12 Biology students to go to the Emmanuel Centre, 9-23 Marsham Street, London, SW1P 3DW to attend a conference on Biology in Action on **Friday, 8th November 2019**.

The exciting programme brings together five outstanding presenters who will take students on a journey through the astonishing world of Biology. They will discover the importance of stem cells in regenerative medicine, look at the genetics of our senses as well as 'the future of food' – how do we feed 10 billion people?

This conference will help students prepare for their examinations as well as encourage them to see science as part of their future.

The cost of the visit will be **£24.50** plus the cost of the travel/Oyster card to London which your daughter/son should buy on the day. Please complete this transaction via School Gateway by **Monday, 23rd September 2019**. This sum is non-refundable in the event of your daughter/son's absence on the day.

Students will travel with staff to London by train and tube to the Emmanuel Centre, leaving *promptly* at 8.30am. Students should meet at 8.15am on **Inglewood Lawn**. They will be dismissed from the venue at 4.00pm. Kindly indicate your permission for this arrangement when paying on School Gateway. Students will need to wear smart clothes and bring a packed lunch or money to buy refreshments.

If you have any difficulty in paying this please let me know in writing before Monday, 23rd September 2019 as no student in the group will be omitted for financial reasons. However, if there is inadequate support the visit will not go ahead.

Please note the school reserves the right to cancel the place of any student whose behaviour prior to the trip does not meet the school expectations, or whose attendance record is unacceptable.

Yours sincerely

Miss E Shade
Biology Teacher

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PLEASE NOTE CAREFULLY

All medical details and emergency telephone numbers, which we invite you to update every year, will be used for the trip and will be generated from the school's records. **Please ensure that any changes in the information held are provided to us as soon as they arise and definitely by the date of the trip.**

Payment signifies the commitment by the payer to membership of the party and therefore the cost of the visit is **non-refundable** except in the case of serious illness, when a doctor's certificate will be required. Payments are used to secure firm bookings with the Company whose services are engaged for the visit. Please note you are entering into a contract with the events company, travel or airline company, not the school.

Please note that the school reserves the right to cancel the place of any student whose behaviour prior to the trip shows her/him to be irresponsible, unreliable or disobedient. Indeed, a student may be withdrawn from the trip if attendance or behaviour deteriorates after the offer of a place on the trip is made. Parents/Carers are advised that no refunds can be made in this event.

In the event that emergency medical treatment is required, this will be undertaken unless expressly advised otherwise by Parent/Carer at the time of payment/confirming place on trip/visit.

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