



16th October 2019

Dear Parent/Carer

DUKE OF EDINBURGH'S AWARD SCHEME - BRONZE

I am delighted to inform you that your daughter has been accepted on to the Duke of Edinburgh's Award Scheme for 2019/20.

The cost of participating in the award is **£130**. This covers all costs, namely the online record book, registration with the Award Scheme, two camping expeditions and the use of the school's equipment. Please pay this via School Gateway by **Monday, 11th November 2019**. This fee is non-refundable should your daughter decide to withdraw voluntarily from the scheme at a later date or is unable to attend an expedition for any reason. The cost will be covered for any students eligible for Pupil Premium funding, however you must still confirm your daughter's participation via School Gateway.

Please note the expedition dates:

- Sunday 15th March 2020 – Day walk
- Friday 24th – Saturday 25th April 2020 – Practice expedition
- Friday 15th – Saturday 16th May 2020 – Final expedition

Each student is required to participate in volunteering, a skill and a sport. Details of these may be found on the website www.theaward.org. These will require some outside input. If you feel that you could help in any way, either by offering to run a skills course, or providing a placement for a service, please could you contact me via the school office.

As these sections will involve your daughter voluntarily pursuing activities in external placements, the school cannot accept responsibility for her health and safety during these sessions and you should make the appropriate enquiries to satisfy yourselves in this respect.

The school will lend students equipment for use on the expedition trips, the safe-keeping of which they are responsible for; any loss or damage will need to be paid for by the student's parent/carers. If you do not wish to accept this responsibility please email me at tbassett@bwsgirls.org. Acceptance on the scheme is conditional upon your daughter attending the weekly training sessions and behaving in a sensible and appropriate manner during the outdoor activities.

Please click on the link to the enrolment form and complete by **Monday, 11th November 2019**. Please fill this out in conjunction with your daughter and ensure all the sections are completed. <https://forms.office.com/Pages/ResponsePage.aspx?id=ZM7pqNlmdkebnbUqU27uGbpvrPoXtkPgQFu-ogWMIBUMUxCTlpZRUJOVk1KUIA2OFRaWk5STjlQMMy4u>

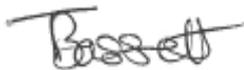
There will be a meeting for parents/carers of those participating on **Tuesday, 19th November 2019 at 6pm in the Main Hall.**

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If you have any further questions then please do not hesitate to contact me.

Yours sincerely



Mr T Bassett
Duke of Edinburgh Co-ordinator

PLEASE NOTE CAREFULLY

All medical details and emergency telephone numbers, which we invite you to update every year, will be used for the expeditions and will be generated from the school's records. **Please ensure that any changes in the information held are provided to us as soon as they arise and definitely by the dates of the expeditions.**

Payment signifies the commitment by the payer to membership of the party and therefore the cost is **non-refundable** except in the case of serious illness, when a doctor's certificate will be required.

Please note the school reserves the right to cancel the place of any student whose behaviour prior to the trip does not meet the school expectations, or whose attendance record is unacceptable. In this event Parents/Carers are advised that no refund will be made. This sum is non-refundable in the event of your daughter's absence on the day.

In the event that emergency medical treatment is required, this will undertaken unless expressly advised otherwise by Parent/Carer at the time of payment/confirming place on trip/visit.

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