



Bullers Wood School

St. Nicolas Lane, Logs Hill, Chislehurst, Kent, BR7 5LJ

Headteacher Mr Terry Millar MA

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www.bwsgirls.org

16th January 2020

Dear Parent/Carer

SKI TRIP 2021- DUCHI D'AOSTA HOTEL, SESTRIERE, ITALY **SATURDAY 3RD APRIL TO SATURDAY, 10TH APRIL 2021**

The school is planning to run a ski holiday to Italy in 2021 and we would like to invite your daughter/son to participate in this trip. This trip will depart on Saturday 3rd April 2021 and return on Saturday, 10th April 2021.

Sestriere is a purpose-built resort with excellent snow records. There are a huge variety of runs for all abilities, including picturesque trails.

The cost of the trip is **£1,225** per student. Students aged 16 or over at the time of travel will be subject to an additional £13 APD (anyone aged 16 or over at the time of travel incurs an Air Passenger Duty charge set by the Government in flight prices). The price includes UK transfers, 7 nights' accommodation on a full board basis, a 6 day lift pass for the area, hire of skis, boots, helmets and poles, plus instruction for five hours each day, a hooded jumper, evening entertainment and insurance.

The offer will go live on School Gateway at **9am on Monday 27th January** and a non-refundable deposit of £150 is required by **31st January 2020** in order to secure a place for your daughter/son. Please note places are limited and are offered on a first come, first served basis.

The deadlines for further instalments are required as follows:

Date	Amount
29 th Feb 2020	£150
31 st Mar 2020	£150
30 th April 2020	£150
31 st May 2020	£150
30 th June 2020	£150
31 st July 2020	£150
30 th Sept 2020	£175

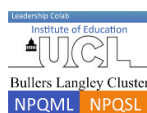
Please make a note of these dates in your diary and on calendars to ensure that payment deadlines are met. You will have the opportunity to pay for the trip in full or in more than one instalment if you prefer. Strict adherence to the above payment dates by parents/carers is essential to enable the school to meet our operator conditions.

Please note, if we do not reach our optimum numbers for this trip, the price will increase. This should be by no more than £30 per person.

Please note: It is not advised that your daughter/son attends this trip if she/he will be taking her/his GCSE or A Level Dance exam shortly after the trip due to risk of injury.

Prior to the trip we will hold a parents' evening where we will have a representative from a ski clothing hire company in attendance to provide advice about ski wear and equipment. Ski clothing can be hired from this company at a very modest cost if necessary.

q u o d p o t e s t e n t a



Your daughter/son will need a valid passport for this trip. Please ensure her/his passport has at least 6 months left from the date of travel (valid beyond October 2021). Please visit the Government website for rules for travel to Europe after Brexit - <https://www.gov.uk/guidance/passport-rules-for-travel-to-europe-after-brexit>

Your daughter/son should also have a valid European Health Insurance Card (EHIC). An EHIC can be obtained or expired EHICs can be renewed *free of charge* via the official website: <https://www.nhs.uk/NHSEngland/Healthcareabroad/EHIC/Pages/about-the-ehic.aspx> or call the NHS on 0300 330 1350. Beware of websites asking for payment. Please email a copy of both the passport and EHIC Card to Mrs Caple, Educational Visits Administrator – ccaple@bwsgirls.org by the end of January 2021.

It may be necessary to obtain a visa for your daughter/son if applicable. In this case, the school will apply for the visa to the necessary authority on your daughter/son's behalf nearer to the date of the trip, **provided that this is still possible after Brexit**. If you have any queries please address these to Mrs Caple.

Medical details and emergency telephone numbers for the trip will be generated from the school records. **PLEASE ENSURE THAT ANY CHANGES IN THIS INFORMATION ARE PROVIDED TO US AS SOON AS POSSIBLE AND DEFINITELY UPDATED BY THE END OF JANUARY 2021.**

This letter should be read in conjunction with the information sheet attached which **should be retained by parents/carers** for reference. Please ensure you add payment deadlines to your diary, as these will be strictly enforced.

By giving consent on School Gateway you are agreeing to the following:-

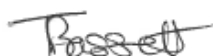
1. Your daughter/son will have a valid passport and EHIC Card.
2. Both you and your daughter/son agree to the terms set out in the Code of Conduct for Students.
3. You will advise the school of any changes to your emergency contact details prior to the trip departing.
4. You will advise the school office via office@bwsgirls.org of any changes in your daughter/son's medical condition & dietary requirements between now and the date of the trip, or if you have any other concerns regarding her/his ability to participate.
5. You give permission for your daughter/son to receive any first aid or medical treatment that may be required.
6. You accept the terms outlined in the 'Parental Responsibility' document which you have retained for reference.

Consent to Swim:

Students will be given the opportunity to swim, please note that they will be supervised by lifeguards/adults. **If you DO NOT give permission for your daughter/son to swim, please email Mrs Caple.**

I am confident that the arrangements we have made will give the students a tremendous week of skiing!

Yours sincerely



Mr T Bassett
Trip Leader

CODE OF CONDUCT FOR STUDENTS ON SCHOOL VISITS

Group leaders should bring to the attention of parents and students this Code of Conduct

Each student should:

1. Observe normal school rules.
2. Co-operate fully with leaders at all times.
3. Fulfil any tasks or duties set prior to and during the visit.
4. Participate fully in all activities and sessions during the visit.
5. Be punctual at all times.
6. Not leave group sessions or accommodation without permission.
7. Always return to the meeting point or accommodation at agreed times.
8. If granted indirectly supervised time, be in groups of not less than three students.
9. Avoid behaviour which might inconvenience others.
10. Be considerate to others at all times.
11. Respect all requests and requirements made by staff and accompanying adults.
12. Behave at all times in a manner which reflects credit on self, the party and the school.
13. Abide by laws, rules and regulations of the countries and places visited.
14. Comply with customs and duty-free regulations.
15. Not purchase or consume alcohol, tobacco products or purchase dangerous articles such as explosives or knives.
16. If in doubt on any matter, consult with staff.
17. Accept that a full written report of any misconduct will be forwarded to the Headteacher and to the parent(s).

Not complying with the Code of Conduct could lead to the student being returned home early and parents paying the costs incurred.

PARENTAL RESPONSIBILITY

Medical and emergency contact details

Medical details, dietary requirements and emergency telephone numbers for the trip will be generated from the school's records. Please ensure that any changes in this information are provided to us as soon as they occur. Your daughter/son will be administered with any first aid required on the trip.

If your daughter/son requires any medication for the trip please put this in a transparent bag marked clearly with your daughter/son's name plus medication enclosed, the dosage amount and times to be taken. Please hand to a member of staff on the day of the visit.

Important: Please note that should your daughter/son require any medical attention between now and departure on the trip, you should obtain a letter from her/his doctor confirming that she/he is fit to travel and to participate in the trip.

Passports/Visas (overseas trips only)

- You are responsible for obtaining a machine readable passport which must be valid for at least 6 months from your tour departure date. It is imperative that you attach a photocopy of the valid passport.
- You are responsible for obtaining a visa if applicable. Please refer to www.passport.gov.uk.

Cancellation charges

Notification of cancellation must be IN WRITING to the Party Leader. Tour operator charges will apply.

PLEASE NOTE CAREFULLY

Payment signifies the commitment by the payer to membership of the party and therefore the cost of the visit is **non-refundable** except in the case of serious illness, when a doctor's certificate will be required. Payments are used to secure firm bookings with the companies whose services are engaged for the visit. Please note you are entering into a contract with the event company, hotel, travel or airline company, not the school. Please ensure all payments are made on-line as described by the due date.

Please note the school reserves the right to cancel the place of any student whose behaviour prior to the trip does not meet the school expectations, or whose attendance record is unacceptable. Parents/Carers are advised that this may incur cancellation charges plus a £50.00 administration fee.

If a student's conduct on the trip would have led to a fixed term exclusion from school, parents are expected to collect their daughter/son from the trip destination. Parents would be liable for all associated costs relating to the collection of the student.

Insurance arrangements for school trips

Standard School Journey insurance is provided for all school trips which are overseas, residential or hazardous – details of this policy are on the school website. This covers accidents and loss of personal effects **providing that steps are taken to report such losses to the local police**. Parent/carers should understand that it is very often impossible for teachers on school trips to become involved in lengthy visits to police stations. **For this reason, students are discouraged from taking expensive mobile phones and similar equipment on school journeys**. If you feel that standard insurance is not suitable for your child, please contact the trip leader to discuss circumstances.