



13th February 2020

Dear Parents/Carers

YEAR 10 VISIT TO WORLD WAR ONE BATTLEFIELDS, BELGIUM **THURSDAY 9TH JULY - FRIDAY 10TH JULY 2020**

The History Department would like to offer Year 10 students the opportunity to go to Belgium to visit the battlefields around Ypres and the Somme and we hope that your daughter will be able to participate. The visit will enrich students' understanding of medicine on the British Sector of the Western Front in World War One, which is an essential component of your daughter's History GCSE. We will be visiting the World War One battlefields in Ypres, including Ypres town, Tyne Cot cemetery and the Sanctuary Woods trench system, Hill 60 and Caterpillar Crater. We will stay overnight in Ypres and see the Last Post in the evening before departing for the Somme in France the following morning.

The visit will take place on Thursday 9th July and we will stay overnight and return on Friday 10th July 2020. We will provide more detailed information about dropping-off and picking-up nearer the time. The cost is **£200** per student. Please note the tour price may increase if we do not reach our optimum student numbers for this trip.

Students will need a packed lunch on Thursday 9th July and money to purchase food on the return journey on the 10th July. An evening meal on 9th July and breakfast and lunch on 10th July are included in the tour price. Suitable clothing should be worn and wet weather gear brought for exploring the trenches.

Please make payment via School Gateway. A **£100** deposit is required by **Monday 2nd March 2020 – this will be a very strict deadline.** The remaining £100 is payable by **Friday 3rd April 2020.**

PLEASE NOTE: Your daughter will need to have her own valid passport & EHIC card to take part in this trip. Please provide copies of these documents to Mrs Caple – ccaple@bwsgirls.org (a photograph taken with a smartphone is acceptable) **by Monday 2nd March 2020.**

Strict adherence to the above payment dates by parent/carers is essential to enable the school to meet suppliers' terms and conditions. If you are unable to meet the deadline for either payment, please contact Mrs Caple as soon as possible. Failure to meet payment deadlines may compromise your daughter's place on the trip.

This letter should be read in conjunction with the information sheet attached which **should be retained by parents/carers** for reference. Please ensure you add payment deadlines to your diary, as these will be strictly enforced.

By giving consent on School Gateway you are agreeing to the following:-

1. Your daughter will have a valid passport and EHIC Card.
2. Both you and your daughter agree to the terms set out in the Code of Conduct for Students.

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3. You will advise the school of any changes to your emergency contact details prior to the trip departing.
4. You will advise the school office via office@bwsgirls.org of any changes in your daughter's medical condition (if any) & dietary requirements between now and the date of the trip, or if you have any other concerns regarding her ability to participate.
5. You give permission for your daughter to receive any first aid or medical treatment that may be required.
6. You accept the terms outlined in the 'Parental Responsibility' document which you have retained for reference.

In the meantime, if you have any queries, please do not hesitate to contact me.

Yours sincerely

Miss V Brown
History Teacher

PLEASE NOTE CAREFULLY

Medical details and emergency telephone numbers for the trip will be generated from the school's records. Please ensure that any changes in this information are provided to us as soon as they occur. Your daughter will be administered with any first aid required on the trip.

If your daughter/son requires any medication for the trip please put this in a transparent bag marked clearly with your daughter/son's name plus medication enclosed, the dosage amount and times to be taken. Please hand to a member of staff on the day of the visit.

Payment signifies the commitment by the payer to membership of the party and therefore the cost of the visit is **non-refundable** except in the case of serious illness, when a doctor's certificate will be required. Payments are used to secure firm bookings with the companies whose services are engaged for the visit. Please note you are entering into a contract with the event company, hotel, travel or airline company, not the school. Please ensure all payments are made on-line as described by the due date.

Please note the school reserves the right to cancel the place of any student whose behaviour prior to the trip does not meet the school expectations, or whose attendance record is unacceptable. Parents/Carers are advised that this may incur cancellation charges plus a £50.00 administration fee.

If a student's conduct on the trip would have led to a fixed term exclusion from school, parents are expected to collect their daughter/son from the trip destination. Parents would be liable for all associated costs relating to the collection of the student.