

# Non submission of Homework (KS3&4)

## Homework detention

**All Hwk must be set using Show my Homework and following the Homework Framework for this process to take place.**

### Stage 1

- Pupil does not submit homework on the correct date shown on Show my Homework.

### Stage 2

- Subject teacher agrees new submission date with student.
- Warning given by subject teacher that a 30 minute detention will follow if this submission is not met.

### Stage 3

#### **Before Lesson 5b**

- If second submission is not met (before lesson 5b) the subject teacher informs the pupil they must attend the 30 minute detention that **same day** to complete the work. Subject teacher reminds pupil to take resources needed to the detention if relevant.

#### **During or after lesson 5b**

- If the second submission is not met during or after lesson 5b, the subject teacher informs the pupil they must attend a 30 minute detention **the next school day** to complete the work. Subject teacher reminds pupils to take the resources needed to the detention.
- Subject teacher submits the request on SIMS under behaviour drop down B1 'non submission of Hwk'
- Student attends the detention and completes their homework during this time. Subject teachers have the option to also attend if they would like to provide additional support. Students must remain in the timetabled room. Homework must be completed in silence.

### Stage 4

- Student takes Hwk to the subject teacher.

### Stage 5

- If the pupils fails to attend their 30 minute detention they will then be asked to attend a one hour after school detention. If they fail to attend this hour they will then will attend a 2 hour leadership detention. Subject teachers are not responsible for stage 5.

**Note:** This policy is not to be used for year 7 pupils for the first 3 weeks of the autumn term. However year 7 pupils must still be reminded of the framework.

Parents will be informed via school comms of the requirement of their child to attend homework detention.

If a student is double booked for a Behaviour, Late and Homework detention on the same day the system will automatically book a second detention not double the length of the first.

If a student completes the homework before the detention they must still attend for failing to submit homework on the second submission date.