

Bullers Wood School for Girls

Welcome to Year 7, September 2023



Dates for your Diary

Tuesday 27th June—SEND Transition Morning (By Invitation Only)

More details will follow but this will run from 10.00am to 12.00pm.

Wednesday 28th June—Onesie Afternoon

This is an afternoon for girls who are the only Year 6 student in their primary school coming to us in September.

This is by invitation only. More details will follow shortly.

Tuesday 4th July—Year 7 Induction Day

Students are invited to spend the day with us from **9.00am to 2.30pm**. We will send you a separate email about this nearer the time.

Tuesday 4th July—Uniform Sale

Bromley Schoolwear will be holding a uniform sale in school on Tuesday 4th July from **3.30pm to 5.00pm** in the Main Hall and you are welcome to come in to purchase your daughter's school uniform.

Tuesday 4th July—Year 7 Welcome Evening for Parents and Carers

Parents and carers are invited to the new Year 7 Welcome Evening from **6.30pm**. The evening will begin with several short presentations from senior staff in the Main Hall.

Saturday 15th July—Pre-Loved Uniform Sale

Our Friends of Bullers Wood (PTA) are holding a pre-loved uniform sale on Saturday 15th July from **10.00am to 12.00pm** in the Food Cube. Please do come along and pick up some uniform bargains.

Monday 21st to Wednesday 23rd August—Summer School

We are planning to host our summer school again this year for three days from **9.00am to 2.30pm** each day. Places are limited! A letter will follow shortly.

Monday 4th September—First day of the Autumn Term 2023

Students should arrive by **8.25am** via the Chislehurst Road entrance.



Bullers Wood School for Girls

Welcome to Year 7, September 2023



Frequently Asked Questions ...

What is the structure of the day?

The day starts for all students at 8.30am and ends at 3.00pm. Here you can see the school day for Year 7s:

Time	Periods
8.30am - 8.35am	Registration
8.35am - 9.25am	Period 1
9.25am - 10.15am	Period 2
10.15am - 10.35am	Break
10.35am - 11.25am	Period 3
11.25am - 12.15pm	Period 4
12.15pm - 12.50pm	Lunch
12.50pm - 1.20pm	Form Time
1.20pm - 2.10pm	Period 5
2.10pm - 3.00pm	Period 6

What is the school uniform?

There are full details of our school uniform later in this document.

What languages will my daughter study?

All students will study Spanish and French.

Where do students get lunch?

We have three places where students can buy lunch—the dining hall, the Dalo building and the Food Cube (an outdoor seating area with covered seating). Students can also bring a packed lunch and we have picnic tables throughout the site.

What are the extra-curricular activities on offer?

We offer a wide range of extra-curricular activities with a number of sports and musical activities as well as Drama, Poetry, History, Maths and much more. You can find our extra-curricular activities for 2022-2023 [HERE](#) though some activities may be added throughout the year so please check regularly.

How much homework do Year 7 students get?

Students are regularly set homework in all of their subjects. In year 7, students can expect to spend 1 to 1½ hours on homework each evening.

How is the homework set?

We use Show My Homework. Your daughter will receive a login and password for this.

How does the school help new students settle into Year 7?

In the summer term of Year 6 your daughter will be invited to spend an Induction Day with us so she can spend time in the school with her form and year group peers.

Parents and Carers are also invited to an information evening so they can meet key members of staff. We also run a highly successful Summer School during the summer break before Year 7 start.

In September, our caring and empathetic pastoral team works hard to get to know each individual student and help them become accustomed to life at Bullers Wood School for Girls.

What is the Schoolgateway and how do I access it?

The Schoolgateway is the platform we use for parents and carers to report student absences, pay for trips, school dinners etc.



You will receive a letter about this explaining how to create an account.

Any queries, please contact the school office: office@bwsgirls.org

Bullers Wood School for Girls

Welcome to Year 7, September 2023



Frequently Asked Questions ...

How are students with SEND supported?

Teachers are aware of students with additional educational needs and liaise with the school's Special Educational Needs Co-ordinator (SENDCO), Learning Support Assistants and Heads of Year to ensure that they feel fully supported.

Teachers differentiate their lessons for the whole range of abilities and to accommodate specific learning needs.

Some students may have an Educational Health Care Plan and will receive additional interventions from the SEND department including speech and language therapy or individual and small group interventions.

What is student behaviour like?

Student behaviour is excellent and it is the expectation of every member of staff that the behaviour of students within our community at Bullers Wood School will be of a very high standard at all times.









Behaviour management is a collective responsibility, all staff contribute to maintaining a positive atmosphere (in lessons and around site) based on the shared core values of mutual respect and ready to learn. We aim to build positive relationships, which establish an ethos of Behaviour for Learning where learning is sacrosanct with consequences for any behaviour that disrupts this process. Our Behaviour Policy can be found [HERE](#).

How is pastoral care organised?

Form tutors are the first port of call in our pastoral care system and students stay with form groups from years 7 to 11 where possible. Heads of Year oversee year groups and are involved when students have more serious issues.

Each year group also has an Assistant Headteacher supporting and looking after them. Our Designated Safeguarding Lead, Mrs German, and the safeguarding team ensure that students are kept safe in school. We also have School Counsellors that students can see if they need someone to talk to.

The school has a House system which enables collaboration across the year groups and competition between houses, to develop school community spirit. Each house is named after an inspirational woman:

ANGELOU AN	BLACKMAN BL	GREY-THOMPSON GT	LOVELACE LV	PARKS PK	SEACOLE SE	SHILLING SG	WATSON WT
(International Languages)	(Literature)	(Sports)	(Maths & Computing)	(Humanities)	(Science)	(Technology)	(Arts)
							
Maya Angelou (b.1928-d.2014)	Malorie Blackman OBE (b.1962-present day)	Tanni Grey-Thompson (b.1969-present day)	Ada Lovelace (b.1815-d.1852)	Rosa Parks (b.1913-d.2005)	Mary Seacole (b.1805-d.1881)	Beatrice Shilling (b.1909-d.1990)	Emma Watson (b.1990-present day)
House Colour: Pink	House Colour: Gold	House Colour: Silver	House Colour: Purple	House Colour: Light Blue	House Colour: Orange	House Colour: Green	House Colour: Red
American poet, author and civil rights activist. She spoke six languages fluently..	Locally based British author who was Children's Laureate from 2013-2015.	Baroness Tanni was a paralympic wheelchair racer, parliamentarian and sports presenter.	British mathematician and first computer programmer. She created the first algorithm.	Activist in the Civil Rights Movement. Known for her resistance of bus segregation in America.	Jamaican business woman who treated injured British soldiers during Crimean War.	British aeronautical engineer and motor racer. During World War II she invented a fix for engines of fighter planes that kept cutting out mid air.	Actress, model and equality activist. In 2014, she was appointed as UN Women Goodwill Ambassador.

Bullers Wood School for Girls

Welcome to Year 7, September 2023



Attendance and Punctuality

An excellent attendance record is essential for students to be able to perform to the best of their ability at school. The school's Attendance and Punctuality Policy can be located [HERE](#).

If a student has to stay at home because of ILLNESS, please follow these steps:

- ◆ Please contact the school **before 8.30am** each day of absence using the School Gateway App. If you are unable to use the app, please email the school office at office@bwsgirls.org.
- ◆ Where an absence exceeds 5 calendar days due to illness, (excluding the weekend) you will be expected to provide medical evidence from a doctor (appointment cards, prescriptions, letters or a medical certificate) to the school. Medical evidence may be requested if there are regular absences from school due to illness.

Truancy

If a student is absent from school without permission and a covering letter, this will be identified as truancy and appear as such on school records and reports. The student will incur a sanction for this.

Medical and Dental Appointments

Unless genuinely unavoidable, medical and dental appointments should be arranged **OUTSIDE** school time. If a student will be arriving late due to an appointment, a parent/carer must contact the school via the Schoolgateway app or send an email to office@bwsgirls.org by **8.30am**.

As soon as the student arrives at school, they should sign in at the School Office (B9) and provide the reason (and evidence of appointment as necessary).

Occasionally an appointment will require a student to leave school early. Students must provide evidence of all appointments (e.g. appointment card issued by the surgery), and show the evidence of their appointment to the School Office to update our attendance records accordingly.

If your child needs to leave school early, they must be collected by a parent/carer from the School Office.

In exceptional circumstances only, if you are unable to collect your child, you should write a note in their contact book to explain the arrangements made and to confirm that you are happy for them to leave school unaccompanied.

The student must show this note to their Head of Year to authorise the arrangement. They may then go to the School Office when they need to leave and show the note, with the Head of Year authorisation.

Medical Room

If your child regularly suffers with ailments such as headaches or any other pain/discomfort, we can only provide medication you have sent in for your child.

In those instances, we kindly request you complete our online form: [Consent-for-Medication](#) and return it to Miss Y Vasileva (yvasileva@bwsgirls.org).

We will not provide pain relief medication to any student unless we have a completed form and the medication provided with their name on.

If your child is unwell at school and requires pain relief, we will contact you and ask you to either collect your child or ask you to bring some medication to school for them.

School Trips and Visits

Day visits and residential trips are an extremely important part of education and development. All students will have the opportunity to take part in visits and trips both of an educational and of a recreational nature.

Attendance and Behaviour will be a consideration when inviting students to participate in trips and visits.

Please note, the school reserves the right not to accept students whose behaviour is a cause of concern.

Family holidays

Holidays must not be arranged during school time because it disrupts work, progress and achievement (it can also create social difficulties).

Family holidays during school time will not be authorised. To request an absence please contact your child's Head of Year in the first instance.

Punctuality

Students must be **in school by 8.25am** and **in their Period 1 room before 8.30am**. Any students who are late will sit a half hour detention on the following day. Students arriving late to school **must** report to the School Office to sign in.

Bullers Wood School for Girls

Welcome to Year 7, September 2023



Uniform and Equipment

Uniform is important to us at Bullers Wood, and students in Years 7 to 11 are expected to wear the correct uniform at all times.

Friends of Bullers Wood maintain a stock of high quality used uniform that are available to purchase at set points in the school year.

All items must be clearly labelled with the student's name.

Uniform List

- School regulation navy blazer* (Compulsory for Years 7-10 from September 2023, optional for Year 11)
- Navy V-neck pullover or cardigan with the School Badge* (optional for students with blazers; compulsory for those without)
- 'A' line Black Watch tartan skirt with inverted pleats, knee length or below*
- Full length navy trousers with the School Badge*
- Cream blouse*
- Navy or black below knee length or short socks, or plain navy or black tights. Leggings or patterned tights are not permitted. Socks may not be worn over tights.
- Black, sensible, low-heeled, traditional shoes. No trainers, canvas shoes, open-toes, flip flops, sling-backs or casual style footwear.
- Black or Navy plain, fabric coat with long sleeves. No hoodies or sweatshirt style jackets with hoods. (Large logos, denim, leather, suede, PVC and fur coats/jackets are not allowed)
- Black Watch tartan scarf or plain scarf/hat (optional) in any of the school colours (ie. cream/white/navy/dark green/red/black). This may not be worn in lessons
- A strong, waterproof plain black school bag, large enough for A4 books and files
- Apron for Home Economics – navy with white stripe (can be purchased through the HE department payable via the School Gateway, or from Bromley Schoolwear)*
- White Science laboratory coat*

Items marked with an * can be purchased from Bromley Schoolwear (details over the page).

PE Kit

For PE, all students need:

- School polo shirt
- School shorts or leggings
- School full zip training top
- Navy knee length socks
- Sports trainers – no Converse/Vans/pumps (can be purchased from any sports shop)
- Mouthguards and shinpads for hockey, rugby or football lessons
- Football boots with British Safety Standard studs when taking part in hockey, rugby and football
- A PE bag (any colour)

Other optional items are also available, including a thermal base layer and a netball skirt.

PE Kit is available from SWI Schoolwear (details on page 7).

To order online, simply visit the website and register a new account. New customers are asked to follow the online instructions to link their account to Bullers Wood School.

PE Kit products are displayed, with an indication of whether the product is compulsory or optional.

Items may be delivered to your home or to Bullers Wood School.

SWI has a dedicated Web Helpdesk. If you are having difficulty with your online account or logging in then please contact the Team on 0845 519 00 99

If your daughter is eligible for Pupil Premium, please email Mrs H Berry (hberry@bwsgirls.org) with evidence and she will send you an order form for both uniform and PE kit.

Bullers Wood School for Girls

Welcome to Year 7, September 2023



Uniform, Equipment and Mobile Devices

Jewellery, Make-Up, Nails, Hair, Eyelashes and Eyebrows

Jewellery is **NOT** part of school uniform. The only items permitted are:

- one pair of small, plain silver or gold stud earrings for pierced ears. (one earring in each lower ear lobe) and/or
- a small chain with a religious symbol, if appropriate.
- a watch (which is encouraged).

Other body jewellery, including any form of facial, helix or body piercing (other than earrings in the lower ear lobe) are not permitted. Students must not cover piercings or use spacers.

Make up of any description SHOULD NOT be worn. Students will be asked to remove make up with wipes or wash it off in the cloakrooms.

Eyelashes and eyebrows should be of natural appearance, false eyelashes should not be worn.

Nail varnish, false nails or gel/acrylic nails are not permitted.

Hair accessories should be of school colours – cream, white, navy, dark green, red or black. No large flamboyant hair accessories. Hair should be of a natural colour and appearance. No extreme hair styles.

Equipment for School

Students are expected to come to school every day ready to learn with the basic equipment needed for lessons:

- Books for the school day
- Contact book
- Pencil case
- Blue or black pen for classwork
- Red pen for marking
- Pencils, including colouring pencils
- Ruler
- Protractor
- Eraser
- Compasses
- Scissors
- Glue

- Calculator (Casio Fx-85 GTX recommended)
- Dry Wipe pen

Lost Property and Valuables

Valuables must not be brought into school; however, those that are remain the sole responsibility of the student and not the school.

Bullers Wood School will not accept liability for any claim arising from theft, accidental loss or damage to personal effects, money, belongings or clothing whilst in school.

Please make sure that all items of uniform, PE kit and stationery are clearly named.

Lost property is held by Student Services (B9). Any lost property that is unnamed and unclaimed by the end of each half term is sold or disposed of.

Mobile Devices

In order to minimise classroom disruption, to prevent cyber bullying and the student use of inappropriate websites, the school does not allow students in Years 7-11 to use personal mobile devices in school, including air pods, headphones, mobile phones and iPhones.

If students choose to bring mobile devices/ear/headphones into school, they must remain switched off whilst on site. These items must be stored out of sight in students' bags.

Please note that we cannot accept responsibility for valuable items that are lost or stolen.

Should a student be seen with a mobile device/ear/headphones on the premises, it will be confiscated until the end of half-term or until the student's parent/carer makes an appointment to come in and collect it. If a student needs to contact home in an emergency, they can speak to their Form Tutor, Head of Year or Student Services.

We want Bullers Wood School to be a safe place where students can enjoy their learning in a peaceful and calm environment. Therefore, we would be grateful for your support with this.

Bullers Wood School for Girls

Welcome to Year 7, September 2023



Uniform and PE Kit

Bromley Schoolwear

51 High Street

Bromley

BR1 1LE

Tel. 020 8460 0032

[Bullers Wood School - Bromley Schoolwear](#)

SWI Schoolwear

Building 6

Swift Court Scott Drive

Altrincham

WA15 8AB

Tel. 01928 752 610

[Bullers Wood School for Girls \(CU-0002566\)](#)



Blazer



Skirt



Girls Compulsory

Aptus Female Polo Shirt Bullers Wood School For Girls Navy/White



Girls Compulsory

Aptus Female Full Zip Training Top Bullers Wood For Girls Navy/White



Jumper

or



Cardigan



Girls Compulsory

Response Short Bullers Wood Na/Wh



Girls Compulsory

Performance Coolmax Socks Navy/Navy



Trousers



Blouse



Girls Optional

Thermal Base Layer Bullers Wood White



Girls Optional

Essentials Training Legging Navy/Silver



Girls Optional

Neilburn Skort Bullers Wood Na/Wh

Bullers Wood School for Girls

Welcome to Year 7, September 2023



Health and Safety in PE

The PE Department has carried out a Risk Assessment to cover safe practice during Physical Education.

Protective Wear

It is highly recommended by the Association for Physical Education that players should wear protective items such as mouthguards and shin pads as well as footwear appropriate for the surface when taking part in particular activities such as hockey and football. We would advise mouthguards and shin pads to be compulsory!

The PE department policy is that all students, as part of their PE Kit, should wear studded footwear (football boots with British Safety Standard studs), mouthguards and shin pads for their hockey, football and rugby lessons. Parents and carers may purchase mouthguards and shin pads from a reputable retailer. **Bullers Wood School for Girls accepts no responsibility for injuries incurred by a student due to the lack of protective equipment.**

PE Kit

Parents and carers are asked to ensure that their child has the correct Bullers Wood PE kit for all lessons including sports trainers that have good foot and ankle support and grip – **not** Converse, Vans or plimsolls. It is the students' responsibility to bring with them the appropriate equipment for every PE lesson, match etc.

Jewellery

All jewellery needs to be removed for every PE lesson.

Activities

Students will take part in a wide range of sports, such as trampolining, football, gymnastics, netball, athletics and many others.

It is essential that students follow instructions given by staff to ensure their safety. Parents and carers are asked to write to the Head of PE, care of office@bwsgirls.org, if their child has any medical conditions that may need to be considered. Where necessary, reasonable adjustments will be made to enable all students to access the PE curriculum.

Extra-curricular clubs

At Bullers Wood School for Girls students have the opportunity to participate in our extensive extra-curricular programme. Students will be notified of the days and times when these activities take place.

Some activities take place after school, and students are dismissed from an after school activity to make their own way home. Students being collected may wait on site, by the food cube, if their parent or carer is delayed.

Please note there is no vehicular access after 4.30pm so students waiting on site at this time should walk out to meet their parents or carers when they have arrived.

School competitive matches, competitions or tournaments

Bullers Wood School for Girls students regularly participate in borough, county and regional competitions. Students attending extra-curricular activities may be selected to participate in these competitions, which may take place during the school day. Travel to and from these competitions is by school minibus. If a parent or carer does not wish their child to travel with staff in the school minibus they must contact the school and speak to the team manager in charge of the school team.

Students will be dismissed by staff from the school minibus, and students are then responsible for making their own way home. Students being collected may wait on site, as above.

Bullers Wood School for Girls

Welcome to Year 7, September 2023



Cashless Catering

At Bullers Wood School we use a cashless system for purchasing snacks and lunch – cash is not accepted at the food counter. Cashless catering enables us to deliver a more efficient, faster service and to continue to provide wholesome, healthy, and enjoyable meals at the lowest cost.

Money can be paid into your online account held within the system; money spent on food will be taken out of the system and you can always check the balance on-line. Once the selected food items have been entered into the system from an itemised keyboard in the canteen, the amount spent and the new cash balance will show on the display.

You will be able to get detailed information on each item of food served, each credit made to the system and a current balance via your account.

What is a Cashless System?

At the heart of the cashless system there is a computer controlled by IMPACT software. This allows the system to recognise each individual student, hold individual cash balances, record cash spent and cash received, record where money is spent, on what food, on any specific date and time of day.

Main Benefits of the Cashless Catering System

- Convenient way of paying for school meals. No more looking for change every morning.
- Discourages the misuse of school dinner money through spending in shops outside of the school grounds.
- Alleviates many of the associated problems with the use of cash in schools ie. loss, theft or bullying.
- Specific food allergy ingredients can be barred automatically.
- Healthy eating is encouraged.
- Queuing times are reduced through increased speed of service.
- Automatic Free School Meal allocation with the student remaining anonymous.
- Detailed reports to analyse all aspects of the use of the system.
- Students using the IMPACT system teaches important life skills.
- A more efficient delivery of service will help the catering team to provide wholesome, healthy and enjoyable school meals at a low cost.

How are students recognised by the system?

Each student will have their finger registered, which will then be translated into an alpha numeric number, the image is then discarded. The student simply places their finger on a scanner at the point of sale; a display will show the server the student's name, class and current cash balance held within the system. The selected food items will be entered into the system from an itemised keyboard while the amount spent and the new cash balance will appear on the display.

How is money entered into the system?

By a payment made on the Internet through an account set up in Schoolgateway. We advise parents to check their daughter's accounts on a regular basis to ensure sufficient funds are available. Full details as to how to set up your Schoolgateway account will be given to you shortly.

How will the student be able to check what the current cash balance is held in the system at any one time?

- The balance will be shown online.
- A display at the point of sale will show the new cash balance every time food is purchased.

What if the student does not hold a sufficient cash balance one day to pay for a school dinner?

In addition to parents and carers checking their daughter's balance regularly, your daughter will be able to see her balance each time she purchases food from the School Canteen. To further ensure students have sufficient funds on the Dinner Money account, parents and carers who have downloaded the Schoolgateway App will receive an automatic App notification alerting them when the balance on their daughter's Dinner Money account has reached below £5.00 and needs to be topped up. To receive the App notifications, parents must be signed in to Schoolgateway.

Our school records will show how much each parent and carer has paid and the appropriate account will be credited with the amount on the same day. For example, if a parent tops up their daughter's Dinner Money account, the funds will be available within 10 minutes of the payment for your child to purchase food in the School Canteen.

Bullers Wood School for Girls

Welcome to Year 7, September 2023



Cashless Catering continued ...

Students with insufficient funds to purchase food from the School Canteen will be able to contact you (using the phone at Student Services) to either top up the Dinner Money account or to bring in a packed lunch.

If your child does not purchase food from the School Canteen, i.e. brings in a packed lunch, or if your child qualifies for free school meals, please ignore the automatic notifications. It may, however, be worth considering topping up her Dinner Money account with a small amount just in case she forgets her packed lunch one day.

What about students entitled to a 'free school meal'?

The system works exactly the same for all students whether they pay or have a free school meal. All students have their own account to use in exactly the same way. The amount allocated for the free school meal will be entered into the system by the software each day and will be accessible at break and lunch time.

The system will then allow (on a daily basis) the required cash amount for each individual student to be allotted to their current cash balance. However, any under spend or missed meals will be identified by the system and will not be added to the next day's balance.

The student can also add extra cash on to her balance in the system, in the same way as other students to enable a greater daily spend on the school lunch or at break times than allocated by their free meal allowance. Students will not need a school pass for free school meals as all information will have been loaded electronically.

Will students have problems in using this system?

Some students may find it difficult to control their accounts for the first couple of weeks, most learn this important life skill very quickly and will enjoy being in control of their account.

Data Handling

Certain data will be held on the system to enable accurate operation. This will include your child's name, class, photograph, account balance and meal entitlement. This data will be handled under the guidelines of the Data Protection Act and the Protection of Freedoms Act 2012 and will only be used by parties directly involved with the implementation of the system.

Pupil Premium & Free School Meals

What is the Pupil Premium?

The Pupil Premium is a Government initiative that targets extra money at students from deprived backgrounds. Research demonstrates that students from deprived backgrounds underachieve compared to their non-deprived peers. The premium is provided in order to support these students to enable them to reach their full potential.

The Government has used students entitled to Free School Meals along with other identified vulnerable group data as an indicator of deprivation and have deployed a fixed amount of money to schools per student, over a rolling six year period.

The Pupil Premium is used to provide and implement a range of activities and strategies that ensures that Pupil Premium students receive direct support in order that they can thrive and succeed. The funding is discussed as part of the annual budget-setting process and the priorities are determined by the individual and group needs of students identified under the Pupil Premium.

How can I apply for Free School Meals/Pupil Premium?

The Pupil Premium was introduced in April 2011 and is money allocated by the Government to schools for children of statutory school age who are eligible under the following criteria:

- Children who have registered for Free School Meals at any point in the last six years
- Children who have been looked after continuously for more than six months
- Children who have been adopted from care on or after 30th December 2006
- Children whose parents are currently serving in the armed forces

All schools will receive money for every child that falls into one of these categories, and Bullers Wood will in turn use this money to improve facilities and the provision for students. If you feel your child is eligible under the last three criteria, please inform the school office as soon as possible, office@bwsgirls.org.

Bullers Wood School for Girls

Welcome to Year 7, September 2023



Pupil Premium & Free School Meals continued ...

You can register your child for Free School Meals if you receive or are eligible for any of these benefits:

- Income Support (IS)
- Income Based Jobseekers Allowance (IBJSA)
- Income-related employment and support allowance (IRESA)
- Child Tax Credit, provided they are not entitled to Working Tax Credit and have an annual income, as assessed by Her Majesty's Revenue and Customs, that does not exceed £16,190
- Guaranteed Element of State Pension Credit
- Where a parent is entitled to Working Tax Credit run-on (the payment someone receives for a further four weeks after they stop qualifying for Working Tax Credit)
- Support under part VI of the Immigration and Asylum Act 1999.
- Universal Credit with an annual net earned income of no more than £7400 as assessed by earnings.

Registration is confidential and it will not affect any other benefits you are claiming. Students can also register for free school meals if they receive any of these benefits themselves.

If you or your child prefers not to claim the free meals, your child can continue to have a packed lunch. However, it is important that you still register to ensure Bullers Wood School receives the funding.

For further information and to apply for Free School Meals, please access the Bromley Council Website [HERE](#).

Please register as soon as possible. Once your application has been processed, the borough will write to you. The borough will also write to the school so we can ensure your child will receive a free school meal.

You may also receive help with the cost of school trips and visits. If you need any help with registration, please phone the borough on 020 8313 4127 or contact the school office at Bullers Wood School (office@bwsgirls.org).

Accountability – DFE Statement

The Government believes that head teachers and school leaders should decide how to use the pupil premium. They are held accountable for the decisions they make through:

- the performance tables which show the performance of disadvantaged pupils compared with their peers.
- the Ofsted inspection framework, under which inspectors focus on the attainment of pupil groups, and in particular those who attract the pupil premium.
- the reports for parents that schools have to publish online.

How schools present the information in their online statement is a matter for each school. There is certain information that must be in the report: the school's pupil premium allocation in respect of the current academic year; details of how it is intended that the allocation will be spent; details of how the previous academic year's allocation was spent, and the impact of this expenditure on the educational attainment of those pupils at the school, in respect of whom grant funding was allocated.

The latest Pupil Premium Report can be found here: [Pupil premium strategy statement \(bwsgirls.org\)](https://www.bwsgirls.org/pupil-premium-strategy-statement)

Bullers Wood School for Girls

Welcome to Year 7, September 2023



HOME SCHOOL AGREEMENT

PARENT/CARER – I/We will:

- encourage my/our daughter to work hard
- encourage her to participate in extra-curricular activities
- provide an environment supportive of study at home
- attend school events including Parents'/Carers' Evenings and Information Evenings
- support and encourage the school's values of Ready to Learn and Mutual Respect
- ensure my/our daughter follows the school's behaviour expectations (see contact book)
- agree to the detention policy of the school
- inform staff of any concerns or problems which might affect my/our daughter's work and/or behaviour
- show respect and good manners when I contact the school
- promote excellent attendance and punctuality and inform the school office of the reason for any absence on each day before 8.30am
- avoid, where possible, making routine medical/dental appointments during school time
- allow my/our child to attend off-site visits
- not take holidays in term time
- inform school in writing if I do not wish for photographs and film of my daughter to be used by school for marketing
- inform school in writing if I wish to request withdrawal from sex education or RE lessons
- endeavour to ensure work submitted by my/our daughter, and in particular work submitted for examination units, is on time, my/our daughter's own work and includes no form of plagiarism
- ensure my/our daughter does not bring to the school anything which is dangerous, illegal, banned from school or harmful to others (in particular knives, weapons, drugs or alcohol)
- support the school's efforts to safeguard my/our daughter by monitoring her use of the internet and remaining vigilant to external influences which could cause her harm
- encourage my/our daughter to adopt a healthy lifestyle with regard to food, drink, exercise and rest

STUDENT- I will

- be ready to learn and work hard to the best of my ability
- participate in extra-curricular activities
- show respect for myself, other students, staff, visitors and the school environment
- follow school rules and wear the correct school uniform
- be an ambassador for my school and a good role model in the community
- arrive at school everything and lessons on time
- make sure that my mobile device is off and away in school
- speak to a member of staff if I have concerns about my safety or the safety of others
- look after my contact book and keep it with me at all times
- show common sense and self-control
- aim for excellent standards of attendance and the e-safety policy
- make sure that any work I hand in is on time, my own and not copied
- give letters and other information about school to my parents/carers and return any reply to the school quickly
- not chew gum on school premises
- not bring into school anything which is dangerous, illegal, banned from school or harmful to others (in particular knives, weapons, drugs or alcohol)
- adopt a healthy lifestyle with regard to food, drink, exercise and rest

SCHOOL GOVERNORS AND STAFF – We will

- provide an environment which promotes high quality teaching and learning
- set work which is challenging, yet suitable for the age and ability of the student
- provide a wide variety of learning experiences and a range of resources
- provide high standards of student support and individual guidance
- model the behaviour we expect and build positive relationships
- apply calmly and consistently the school behaviour policy
- promote and encourage the school's values of Ready to Learn and Mutual Respect
- use positive recognition to reward effort and achievement
- respond quickly to students' worries and communicate concerns about attendance or problems that affect your daughter's work or behaviour
- provide regular communication through the contact book, newsletters, letters, website, parents'/carers' evenings and reports
- actively promote and reward good attendance and punctuality, provide parents/carers with a record of attendance and punctuality and intervene where necessary
- provide access for parents and carers to meet with staff given reasonable notice
- provide a means of assessing, recording and reporting student achievement that is comprehensive, meaningful and accessible to parents'/carers'
- hold at least one Parents'/Carers' Evening per year for each year group
- inform parents'/carers' quickly of any problems and/or praiseworthy issues
- respond quickly, positively and respectfully to parents'/carers' concerns and complaints
- remain vigilant to and act upon any safeguarding concerns, and communicate as appropriate with parents'/carers' and outside agencies

Signed (Headteacher)

Mr Simon Hardwick

May 2023

Bullers Wood School for Girls

Welcome to Year 7, September 2023



ICT Agreement—15 rules for Responsible ICT use!

Keep safe: stop, think, before you click!

The computer system is owned by the School. These rules will keep everyone safe and help us to be fair to others.

1. I will only use the School's computers for Schoolwork and homework.
2. I will only delete my own files.
3. I will not look at other people's files without their permission.
4. I will keep my login and password secret.
5. I will not bring files into School without permission.
6. I will ask permission from a member of staff before using the Internet and will not visit Internet sites I know to be banned by the School.
7. I will only email people I know, or my teacher has approved. Anonymous messages and chain letters are not permitted.
8. The messages I send, or information I upload, will always be polite and sensible.
9. I will not open an attachment, or download a file, unless I have permission or I know and trust the person who has sent it.
10. I will not give my home address, phone number, send a photograph or video, or give any other personal information that could be used to identify me, my family or my friends, unless my teacher has given permission.
11. The use of chat rooms is not allowed. I will never arrange to meet someone I have only ever previously met on the Internet.
12. I will not communicate with staff on social networking sites such as 'Facebook'.
13. I will only email staff using my School email account.
14. If I use Twitter or other social networking sites I will never be derogatory to any member of staff or bring the School's name into disrepute.
15. If I see anything I am unhappy with or I receive a message I do not like, I will not respond to it but I will tell a teacher/responsible adult.



Please ensure you tick the box on the Data Collection form to show you and your child have read these rules.

Bullers Wood School for Girls

Welcome to Year 7, September 2023



Peripatetic Instrument / Vocal Lessons

Can anyone have lessons?

Anyone can have one to one instrument / vocal lessons.

What instruments can you choose?

- | | | | | | |
|---------|----------|---------|-------------|--------|----------|
| ◆ Voice | Guitar | Ukulele | Bass Guitar | Oboe | Drum Kit |
| ◆ Piano | Keyboard | Viola | Trombone | Violin | Clarinet |
| ◆ Flute | Cello | Trumpet | | | |

How long are the lessons?

Lessons can be 15, 20 or 30 minutes.



When do they take place?

Lessons are during the normal school day. Students are required to come out of timetabled lessons to attend. The lessons are on the same day every week but at different times. This is due to rotation so that no one subject is frequently missed.

How does my child apply?

Fill out an instrumental / vocal lesson application form which can be found [HERE](#) and return to Mr A Parsons, Head of Music (aparsons@bwsgirls.org)

How much do lessons cost? *

£68.33 per term 2 sharing 20 minutes or 3 sharing 30 minutes
£102.50 per term for individual 15 minute lessons or 2 sharing 30 minute lessons
£136.66 per term for individual 20 minute lessons
£205.00 per term for individual 30 minute lessons

If your child is eligible for Pupil Premium the school can use some of the money to provide 20 minute lessons.

** Please note, these are 2022-2023 prices; the prices for 2023-2024 are yet to be confirmed.*

What if my child does not own an instrument?

You can hire these from Bromley Youth Music Trust (BYMT). Information is on the application form.



Bullers Wood School for Girls

Welcome to Year 7, September 2023



Friends of Bullers Wood

Registered Charity: 1024413

Friends of Bullers Wood PTA – Supporting our students

Who we are

Friends of Bullers Wood PTA (FoBW) is a charity run by parents and carers, staff and governors providing support to the school. In recent years, through the wonderful school community we have been able to support the school by funding not only essential items that various departments require, but also bigger projects, such as the brand new outdoor learning centre that was funded exclusively by the FoBW.

This year we held Quiz and Bingo Nights, Movie Nights for the students, Educational Talks (including one about space weather), a Christmas Fayre and a number of Hamper Raffles.

We could not put on these well received events without the support of our wonderful volunteers, and we would love for you to get involved when you join the school.

How you can help

Regular contributions

Around two thirds of our funds come from parental contributions through our monthly contribution scheme, and gift aid, and the remainder from our fund-raising events. The contributions letter attached sets out how you can help the school from a financial perspective, however we also value your time and ideas as much as any monetary contribution.

Willing hands

We run a number of fund-raising school community events throughout the year. Each year we support the school concerts and play, run quiz nights, a Christmas Fayre and help out with Sports Day and need parents to get involved to help (even if for only an hour once or twice a year). It is also a great way to meet other parents and carers within the school community.

Sponsorship

Increasingly we are looking to partner with local businesses to provide sponsorship and prizes. We've had considerable success finding sponsorship for events and purchases of vital equipment for students. We would ask you to explore this possibility with your employer and see if they have any sponsorship schemes that may be able to help the FoBW. Please let us know if you can help in this area.

Social Media

We're on Facebook and would value your support at <https://www.facebook.com/BWFriends/>. The more followers we can get the greater the reach we can offer to would-be business sponsors. Please take a moment to follow us and regularly "like" our posts and respond to requests for assistance.

How funds have been used

All the funds raised by FoBW directly benefit our students. Over the past year, items we have funded include:

- ◆ A new bespoke outdoor learning centre;
- ◆ A brand new football kit for our cup winning team;
- ◆ New computer equipment for the Design and Technology Department;
- ◆ New cameras for the Art Department;
- ◆ Online Learning subscriptions for the Languages Department;
- ◆ Table Tennis tables for the PE Department;
- ◆ A set of new guitars for the Music Department;
- ◆ GCSE text books for numerous subjects;
- ◆ Online learning resources for the Sixth Form;
- ◆ Refurbishing a number of toilet blocks for students.

You will always be welcome

We meet each term to plan how to support the school. Meetings are usually on the second Tuesday of each term in the school library from 7.00pm-8.00pm. We would love to see you there. You will be sent an invitation to the all the meetings via school comms.

We appreciate that not everyone is able to make the meetings and so we have an active Whatsapp Group where we post details of our upcoming events and opportunities to help out. To sign up to this group, please email us at the address below.

If you'd like to come to our next meeting, would like to get involved, would like to join our WhatsApp group to be kept up to date with our news please do email us at **friendsofbullerswoodgirls@gmail.com**.

This short video gives you an idea of what we do and how you can get involved:

<https://vimeo.com/460077847/57bc8fd293>

You can also check our webpage for regular updates about what we do at <http://www.bwsgirls.org/friends-of-bullers-wood-2/>

Best Wishes
Lucy Brooks

Chair of Friends of Bullers Wood

Bullers Wood School for Girls & Sixth Form

St Nicolas Lane, Logs Hill, Chislehurst, Kent. BR7 5LJ
Tel: 020 8467 2280 Email: office@bwsgirls.org Website: www.bwsgirls.org

Headteacher: Mr Simon Hardwick

March 2023



Dear Parents and Carers

Keeping Bullers Wood for Girls ahead

You will be aware that over the last 10 years public services in all sectors have faced significant financial challenges. Bullers Wood School, like others both locally and nationally, has in recent years faced sizeable budget reductions. By way of example, recent national pay awards, increases in pension and NI contributions have all had to be found from 'within existing budgets' which leaves less money to spend on other aspects of running the school. Like other schools, we need to raise more income or risk having to make additional cuts to our provision.

Therefore, **we ask parents and carers for a contribution of £20 per month per student** to help us to continue to be able to provide a truly comprehensive range of courses and support our students. Alternatively, one-off or annual contributions may be made via the School Gateway platform you will have access to once your daughter starts with us.

Funds are received and controlled by the PTA (Friends of Bullers Wood) and each term the school and teaching departments make requests for items to be funded. These are reviewed by the PTA in conjunction with the school senior leadership team in order to allocate resources to items that will have the greatest impact on the largest number of pupils. All parents and carers are automatically members of Friends of Bullers Wood and are welcome to attend any meetings.

Attached is a contribution form. Please take the time to complete this and return it by post to the school as soon as possible. The form includes a Gift Aid section – please do complete this if you are a UK taxpayer as it enables the school to reclaim an additional 25p from the government on every £1 donated. Also, many employers run matched funding schemes and are willing to match sums donated by parents to the school. Try asking your HR department, as this could potentially double your contribution.

The funds raised to date have allowed us to purchase items such as:

- A new bespoke outdoor learning centre;
- A brand new football kit for our cup winning team;
- New computer equipment for the Design and Technology Department;
- New cameras for the Art Department;
- Online Learning subscriptions for the Languages Department;

Thank you for your support. Together we will ensure that the education and experience at Bullers Wood School for Girls remains quite rightly something we can continue to be proud of.

Yours faithfully

Mr S Hardwick
Headteacher

PARTNERSHIP FOR EXCELLENCE – Keeping Bullers Ahead

q u o d p o t e s t e n t



The school is part of Bullers Wood Multi Academy Trust: A company limited by guarantee

Chief Executive: Mr Terry Millar MA

Registered in England, Company Number: 7588418

Registered Office: St Nicolas Lane, Logs Hill, Chislehurst, Kent. BR7 5LJ



I am pleased to make a gift to support the Friends of Bullers Wood

Personal Contact Details (IN BLOCK CAPITALS)

Title: First Name: Surname:

Address:

..... Post Code:

Telephone: Email:

Daughter/Son's Name:

Signature: Date:

Gift Aid Declaration

By using Gift Aid you can increase the value of your gift to the School.

- YES, I would like the Friends of Bullers Wood to reclaim the tax from HM Revenue and Customs on my donation and any donations I make in the future.

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference. Please notify the Friends of Bullers Wood if you: want to cancel this declaration, change your name or home address or no longer pay sufficient tax on your income and/or capital gains. If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

Standing Order Mandate

To the Manager (Bank)

The sum of £ monthly

Bank Address (full postal address):

Start Date: / / (DD/MM/YY)

.....
.....
.....

and thereafter on the same day of the month until further notice.

My bank sort code: - -

Please pay: **Lloyds Bank PLC**

My account no:

Account Name: **Friends of Bullers Wood School**

My account name:

Sort Code: **30-91-35** Account No: **03162667**

Signature:

Date:

Under the terms of the Data Protection Act 2018 the information you give us will be kept confidential and will be used for the purpose of your contribution to the school and Friends of Bullers Wood. The information will be stored securely on computer or other relevant filing systems. To view more information regarding the data we collect and how it is used, please refer to our privacy notices on the school website.

Friends of Bullers Wood School Registered Charity Account No. 1024413

Bullers Wood School for Girls

Welcome to Year 7, September 2023



TERM DATES 2023—2024

Term 1

Start: Monday 4th September 2023
Finish: Friday 13th October 2023
Autumn break: Monday 16th October 2023 to Friday 27th October 2023
Staff Development Days: *Thursday 31st August 2023 and Friday 1st September 2023*

Term 2

Start: Monday 30th October 2023
Finish: Tuesday 19th December 2023
Christmas break: Wednesday 20th December 2023 to Tuesday 2nd January 2024

Term 3

Start: Wednesday 3rd January 2024
Finish: Friday 9th February 2024
February break: Monday 12th February 2024 to Friday 16th February 2024

Term 4

Start: Monday 19th February 2024
Finish: Thursday 28th March 2024
Spring break: Friday 29th March 2024 to Friday 12th April 2024

Term 5

Start: Monday 15th April 2024
Finish: Friday 24th May 2024
Early May Bank Holiday: Monday 6th May 2024
May break: Monday 27th May 2024 to Friday 31st May 2024

Term 6

Start: Monday 3rd June 2024
Finish: Friday 19th July 2024

Additional staff development days to be added.

Webinar for Parents & Carers

Changing From Primary to Secondary School

A free, one-off session supporting parents and carers of Year 6 pupils

Reflect on challenges and opportunities for children transitioning to secondary school

Find out about strategies to help your child explore and manage worries



Consider ways to build confidence and promote independence

Think about ways of containing your own worries and emotions about this significant milestone

This webinar is delivered online via Microsoft Teams, facilitated by Bromley Y practitioners.



Weds 24th May @ 10am
Sat 24th June @ 10am

To assist smooth running of the session, you will be asked to kindly turn off your camera and microphone. Participation via the chat function is optional.



SCAN ME

[Places can be booked on the Bromley Y Eventbrite Page.](#)



bromley-y.org



@bromley_y_



@bromley_y_



@bromleywellbeing