

Bullers Wood School for Girls & Sixth Form

St Nicolas Lane, Logs Hill, Chislehurst, Kent. BR7 5LJ

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Headteacher: Mr Simon Hardwick



4th December 2023

Dear Parent/Carer

Proposed Geography Tour to Iceland – Monday 21st – Friday 25th October 2024

This letter is to inform you about a planned visit to Iceland scheduled to take place in the **October Half Term in 2024**. The visit is open to Geography students who will then be in Years 11-13 and will be of interest to students who like to visit unusual and interesting places. Visits will be made to Keflavik-Reykjanes Peninsula, the Blue Lagoon, a glacial walk and various other sites of Geographical significance including beautiful waterfalls, craters and a Lava Show.

The cost of the visit is **£1,660**; the cost is based on 30 paying passengers. The cost includes:

- return flights from Heathrow
- four nights' accommodation at various locations, (students will be accommodated in multi-bedded rooms with shared facilities)
- full board (from arrival)
- activities and visits as described above
- full insurance cover

Parents will be responsible for arranging and paying for transport to and from Heathrow Airport. Students will need to bring food/drinks for the day of departure (or money to purchase) until the evening meal at the hotel. A small amount of spending money may be taken for gifts/extra but please note that it can be expensive in Iceland. Students will need clothing/footwear suitable for a cold environment (a recommended kit list will be circulated prior to the trip).

Places will be allocated by ballot. In order to enter your son/daughter into the ballot for a place on the trip please consent via Gateway (under payments) by midnight on **Wednesday 6th December 2023**. Please do not consent for a place in the ballot if you will not accept a place if offered.

Students will then be selected randomly from the ballot and you will be notified on **Thursday 7th December 2023** if your son/daughter has been successful in being allocated a place on the trip. In order to secure the place a deposit of **£160 must then be paid by midnight on Sunday 10th December 2023**. We appreciate that this is a quick turnaround for the deposit payment, however this is to ensure that we obtain the best flight price. The deposit is non-refundable unless there is insufficient interest for the trip to go ahead the deposit payments will be refunded.

Further instalments will then be due as follows:-

- 31st January 2024 - £250
- 29th February 2024 - £250
- 31st March 2024 - £250

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- 30th April 2024 - £250
- 31st May 2024 - £250
- 30th June - £250

Strict adherence to the above payment dates by parent/carers is essential to enable the school to meet suppliers' terms and conditions. If you are unable to meet the deadline for any of the payments, please contact Mrs Johnson (sjohnson@bwsgirls.org) as early as possible. **Failure to meet payment deadlines may compromise your daughter/son's place on the trip.**

Travel requirements

Passport : A full valid passport is needed for the trip (Valid until at least 01.02.2024). A copy of this passport will be requested by the school by email prior to the trip.

Visas : If the student is not a UK or EU National parents are responsible for obtaining and paying for any visa(s) required for travel to Iceland.

These requirements are obviously subject to change and parents will be updated of any changes nearer the time of the trip.

By paying the deposit you are giving consent for the trip and you are agreeing to the following:-

1. Your son/daughter will have a valid passport and will meet any travel entry requirements at the time of the trip.
2. Both you and the student agree to the terms set out in the Code of Conduct for Students on School Trips, which is available on the school website under Parents/Trips & Visits.
3. You will advise the school of any changes to your emergency contact details prior to the trip departing.
4. You will advise the school office via office@bwsgirls.org of any changes in your son/daughter's medical condition(s) (if any) between now and the date of the trip, or if you have any other concerns regarding their ability to participate.
5. You give permission for the student to receive any first aid or medical treatment that may be required during the trip.

I am confident that the arrangements we have made will give the students a great experience.

Yours sincerely,

Miss R Giacopazzi
Head of Geography

PLEASE NOTE CAREFULLY

All medical and emergency telephone numbers which we invite you to update every year will be generated from school records. Please ensure that any changes in the information held are provided as soon as possible to office@bwsgirls.org. **If your child requires any medication for the trip please put this in a transparent bag marked clearly with your child's name plus medication enclosed, the dosage amount and times to be taken. Please hand to a member of staff on the day of the visit.**

Please note the school reserves the right to cancel the place of any student whose behaviour prior to the trip does not meet the school expectations, or whose attendance record is unacceptable. In this event Parents/Carers are advised that no refund will be made. Parents/Carers are advised that this may incur cancellation charges.

Parental consent for a trip acknowledges the responsibility of the parent to ensure their child has been made aware of the contents of the Bullers Wood MAT Code of Conduct for Students on school trips, available on the school website. If a student's conduct on the trip would have led to a fixed term exclusion from school, parents are expected to collect their daughter/son from the trip destination. Parents would be liable for all associated costs relating to the collection of the student.

Payment signifies the commitment by the payer to the students' participation in the trip/activity and confirms parental consent. The cost of the visit/activity is non-refundable except in the case of serious illness, when a doctor's certificate will be required. Payments are used to secure firm bookings with the companies whose services are engaged for the trip/event. Please ensure all payments are made on-line as described by the due date.