

# Bullers Wood School for Girls & Sixth Form

St Nicolas Lane, Logs Hill, Chislehurst, Kent. BR7 5LJ

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Headteacher: Mr Simon Hardwick



Friday 11<sup>th</sup> February 2022

Dear Parents/Carers

## **MUSIC TOUR – TUESDAY 5<sup>TH</sup> – 8<sup>TH</sup> JULY 2022**

We are delighted to be able to offer the opportunity for students to take part in a Concert Tour in Canterbury between 5<sup>th</sup> - 8<sup>th</sup> July 2022.

The cost will be maximum of £440 and will be spread across a number of payments. The final instalment is likely to be reduced, depending on how much we raise through concerts and other activities over the coming year.

The cost of the trip includes:

Coach return travel, 3 nights half board accommodation, instrument transportation/storage and concert arrangements for 2 performances.

Students will need to buy their own lunches and will probably wish to take with them some spending money so I recommend that they bring a maximum of around £80.00 on the trip.

If you would like your daughter/son to attend this trip, in order to secure a place please pay **£100** deposit via School Gateway by **Friday 25<sup>th</sup> February 2022**. Places will be allocated on a first come first served basis.

The following instalment dates and payments will then apply:

- £120 due 31<sup>st</sup> March 2022
- £120 due 30<sup>th</sup> April 2022
- £100 due 31<sup>st</sup> May 2022

Strict adherence to the above payment dates by parent/carers is essential to enable the school to meet tour operator conditions. If you are unable to meet the deadline for any instalment, please contact Mrs Johnson via [sjohnson@bwsgirls.org](mailto:sjohnson@bwsgirls.org) at least one week before the deadline date. Failure to meet payment deadlines may compromise your daughter/son's place on the trip.

Further trip details will be sent out to students once places have been allocated

Students may be requested to take a lateral flow test prior to the trip and may not be able to attend if they test positive to Covid-19 prior to the departure. These details will be confirmed further nearer the date of the trip. If a student is required to isolate under government guidelines during the trip parents may be required to collect them from the trip destination the same day.

Should there be any changes to Government Covid-19 Guidelines that have any effect on this trip you will be notified as soon as the school is aware.

Mr A Parsons  
**Head of Music**

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## **PLEASE NOTE CAREFULLY**

**If your daughter/son requires any medication for the trip please put this in a transparent bag marked clearly with your daughter/son's name plus medication enclosed, the dosage amount and times to be taken. Please hand to a member of staff on the day of the visit.**

Payment signifies the commitment by the payer to membership of the party and therefore the cost of the visit is **non-refundable** except in the case of serious illness, when a doctor's certificate will be required. Payments are used to secure firm bookings with the companies whose services are engaged for the visit. Please note you are entering into a contract with the event company, hotel, travel or airline company, not the school. Please ensure all payments are made on-line as described by the due date. Please note the school reserves the right to cancel the place of any student whose behaviour prior to the trip does not meet the school expectations, or whose attendance record is unacceptable. Parents/Carers are advised that this may incur cancellation charges plus a £50.00 administration fee.

If a student's conduct on the trip would have led to a fixed term exclusion from school, parents are expected to collect their daughter/son from the trip destination. Parents would be liable for all associated costs relating to the collection of the student.

## **CODE OF CONDUCT FOR STUDENTS ON SCHOOL VISITS**

1. Observe normal school rules.
2. Co-operate fully with all staff and accompanying adults at all times and adhere to all requests and requirements made by them, including use of mobile phones.
3. The trip leader will establish guidelines for use of mobile phones on a visit. These must be adhered to at all times otherwise the phone will be confiscated until the end of the trip.
4. Participate fully in all activities and sessions, fulfil all tasks prior to and during the visit.
5. Be punctual at all times.
6. Not leave group sessions or accommodation without permission.
7. Always return to the meeting point or accommodation at agreed times.
8. If granted indirectly supervised time, be in groups of not less than three students.
9. Avoid behaviour which might inconvenience others and be considerate to others at all times.
10. Behave at all times in a manner which reflects credit on self, the party and the school.
11. Abide by laws, rules and regulations of the countries and places visited.
12. Whilst staying with an exchange family, students must never go out by themselves and must be accompanied at all times by their host.
13. Comply with customs and duty-free regulations.
14. Not purchase or consume alcohol, tobacco products or purchase dangerous articles such as explosives or knives.
15. If in doubt on any matter, consult with staff.
16. Accept that a full written report of any misconduct will be forwarded to the Headteacher and to the parent(s).

**Not complying with the code of conduct could lead to the pupil being returned home early and parents paying the costs incurred.**