

Bullers Wood School for Girls & Sixth Form

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Headteacher: Mr Simon Hardwick



7th March 2023

Dear Parents/Carers

Y9 Blacklands Farm Camping & Activity Trips – (26-28th June & 28-30th June 2023)

Following the numbers of students expressing an interest in the trip to Blacklands Farm we are pleased to confirm that there has been enough interest for these trips to go ahead.

We would therefore like to invite your daughter to take part in the trip. There are maximum of 190 places on this trip and places will be allocated randomly by ballot. We can not confirm which of the two trips a place will be allocated to until the ballot has been completed.

In order to put your daughters' name into the ballot please **consent via Gateway by midnight on Thursday 9th March 2023. This is a very strict deadline in order to book the trip and no students can be added after this deadline.** Names will then be selected at random to fill the 190 places available on the trip and any additional students will be placed on a waiting list.

If your daughter is successful in being offered a place on the trip you will be emailed by the end of Monday 13th March 2023 and asked to pay a **£40** non-refundable deposit by Wednesday 15th March 2023 to secure the place.

The final cost of the trip has now been confirmed as £140 and therefore further payments will then be required by Friday 28th April 2023 (£50) and Wednesday 31st May 2023 (£50). Failure to meet the payment deadlines may result in the place on the trip being reallocated.

Yours sincerely
Ms A Coop
PE Department

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PLEASE NOTE CAREFULLY

All medical and emergency telephone numbers which we invite you to update every year will be generated from school records. Please ensure that any changes in the information held are provided as soon as possible to office@bwsgirls.org. **If your child requires any medication for the trip please put this in a transparent bag marked clearly with your child's name plus medication enclosed, the dosage amount and times to be taken. Please hand to a member of staff on the day of the visit.**

Please note the school reserves the right to cancel the place of any student whose behaviour prior to the trip does not meet the school expectations, or whose attendance record is unacceptable. In this event Parents/Carers are advised that no refund will be made. This sum is non-refundable in the event of the absence of a student on the day. Parents/Carers are advised that this may incur cancellation charges.

Parental consent for a trip acknowledges the responsibility of the parent to ensure their child has been made aware of the contents of the Bullers Wood MAT Code of Conduct for Students on school trips, available on the school website. If a student's conduct on the trip would have led to a fixed term exclusion from school, parents are expected to collect their daughter/son from the trip destination. Parents would be liable for all associated costs relating to the collection of the student.

Payment signifies the commitment by the payer to the students' participation in the trip/activity and confirms parental consent. The cost of the visit/activity is non-refundable except in the case of serious illness, when a doctor's certificate will be required (or proof of a positive PCR test if the student has Covid). Payments are used to secure firm bookings with the companies whose services are engaged for the visit. Please ensure all payments are made on-line as described by the due date(s).

Bullers Wood Multi Academy Trust 2022-23 -Code of Conduct for Students on School Trips

Trip leaders should bring to the attention of parents and students this Code of Conduct.
Each student should:

1. Observe normal school rules.
2. Co-operate fully with leaders at all times.
3. Fulfil any tasks or duties set prior to and during the visit.
4. Participate fully in all activities and sessions during the visit.
5. Be punctual at all times.
6. Not leave group sessions or accommodation without permission.
7. Always return to the meeting point or accommodation at agreed times.
8. If granted indirectly supervised time, be in groups of not less than three students.
9. Avoid behaviour which might inconvenience others.
10. Be considerate to others at all times.
11. Respect all requests and requirements made by staff and accompanying adults.
12. Behave at all times in a manner which reflects credit on self, the group and the school.
13. Abide by laws, rules and regulations of the venues, countries and places visited.
14. Comply with customs and duty-free regulations.
15. Not purchase or consume alcohol, tobacco products or purchase dangerous articles such as explosives or knives.
16. If in doubt on any matter, consult with staff.
17. Accept that a full written report of any misconduct will be forwarded to the Headteacher and to the parent(s).

Not complying with the Code of Conduct could lead to the student being returned home early and parents paying the costs incurred.

Payment/Consent via Gateway confirms adherence to this Code of Conduct